



Request for Proposal: Green Capacity Building Initiative – Green Manufacturing or Recycling Consulting Project

Proposals are due March 19th. Bids may be submitted electronically to ltustison@youthbuildlakecounty.org or via US Mail or via fax to 847 473 1023. If unable to provide a proposal, we would appreciate a letter of no-bid.

Scope of Work:

Engage in a consulting project for YouthBuild Lake County to design and implement a demand-driven green sectoral partnership and placement program. This partnership and placement program will be focused on green manufacturing and recycling businesses. It will create an opportunity for YouthBuild Lake County to meet new placement partners in green manufacturing and recycling. These partnerships are intended to lead to placement of YBLC its jobs with green businesses, especially manufacturers in the region and promote energy-efficient, practices and sustainable economic development.

Mission:

The Green Capacity Building Initiative will provide three major benefits to YBLC:

1. Introduce green manufacturers to YBLC
2. Learn the skill sets required of green manufacturers for entry level workers and to define the career paths in green manufacturing.
3. Help develop training for YouthBuild Lake County clients to meet the needs of manufacturers participating in the program
4. Help identify green manufacturers willing to hire YBLC graduates and to create memorandums of understanding documenting these partnerships.
5. Help the communities YouthBuild Lake County serves to promote sustainable economic development practices to retain and attract additional manufacturers and businesses

Deliverables:

1. Schedule meetings and introduce YBLC to a minimum of 10 manufacturers or related firms operating in Lake County or neighboring communities. Assist YBLC in following up on leads with other manufacturing associations, business organizations, or individual firms.

2- Identify needs and skill sets for green manufacturing jobs

Identify and align green and lean manufacturing and training needs. Create a document including skills, training needs and career pathways for young people entering green manufacturing field.

3- Create continuous training and placement program for YouthBuild Clients with local manufacturing businesses

Help YBLC graduates compete in a highly competitive, global marketplace. Create partnership documentation (MOUs) for YBLC and manufacturing partners. If feasible, link manufacturers with qualified YBLC graduates through a database. Identify other partners needed for long term success.

4- Identify potential partners and stakeholders to champion the economic value of sustainability and energy efficiency as part of economic development. Promote and market Lake County and the Waukegan – North Chicago area as a success story of innovation, sustainable and green manufacturing solutions. Stimulate local sustainable economic development and job growth by marketing and promoting YouthBuild Lake County for potential partnerships, business or grant opportunities. Expand sustainable manufacturing and Green-Collar jobs that focus on sustainable manufacturing processes, energy reduction, innovation and best practices.

Budget:

Not to exceed \$10,000 Funded by US Department of Labor Employment and Training Administration(DOLETA), under the authority of the Workforce Investment Act (WIA) and the American Recovery and Reinvestment Act of 2009 (ARRA). Budget must show detail of costs included. Costs may include consulting services, supplies, or travel for the purposes of completing the consulting project. Budget must show cost per day of consulting services or hourly rate.

Valid Proposals shall include:

- Consultant background and experience
- Additional ideas, partners or relationships that would assist in successful completion of the project
- Timetable for deliverables
- Budget

Background Requirements;

Consultant must have experience in economic development, marketing, public relations and sustainable and green manufacturing processes.

Consultant will be a vendor to YBLC and must comply with federal laws and regulations set forth by DOL under the authority of the Workforce Investment Act and the American Recovery and Reinvestment Act of 2009. Consultant must agree to provide access to all financial and other records related to this project.

YBLC and YBLC vendors are prohibited on expending grant funds for activities at any casino, aquarium, zoo, golf course or swimming pool.

The Federal Government reserves the nonexclusive and irrevocable right to use any copyright or rights that are developed or purchased by its grantee (YouthBuild Lake County) or YBLC's vendors. Federal funds may not be used to pay copyrighted royalty or licensing fees. Federal funds may be used to pay costs for obtaining a copy which is limited to allowable grant activities. Revenues generated will be recorded as program income, added by to the grant and expended on allowable grant activities ..

YBLC is an Equal Opportunity Employer.

YBLC and YBLC vendors will cooperate with the DOL when a third party evaluation is conducted, and will provide appropriate data and access to program personnel and participants in a timely manner and expiration of the grant.

All laborers and mechanics hired by YBLC and YBLC vendors with funding in whole or in part through the federal government shall be paid wages not less than those paid on projects similar to the locality as determined by US Secretary of Labor.

YBLC and YBLC vendors may not discharge, discriminate, or demote any employee for disclosing information they reasonably believe to be gross mismanagement or waste, abuse of authority, or violation of law, rule or regulation related to this grant.

YBLC and YBLC vendors shall use iron, steel, and manufactured goods made in the United States on all construction projects.

YBLC and YBLC vendors shall maintain all records pertaining to grant activities for period of not less than three years from the time of final grant close-out.